



Gallatin Gateway Community Center Rental Rates

Event & Wedding Packages*:

Basic Weekend Package: \$1000 (Friday-Sunday)

Basic Weekday Package: \$750 (Monday-Thursday)

Allows access to the center beginning at 4 p.m. the day before the event until 11 a.m. the day after the event.

Expanded Weekend Package: \$1500

Allows access to the center for 4 full days. Couples choose this option when they desire more time to set up/decorate, and/or wish to host multiple events (rehearsal dinner, reception, gift opening, etc.).

*The venue fee includes use of our banquet tables and chairs (20 tables, 240 chairs), use of the kitchen, and the cleaning fee (user is responsible for putting away all tables and chairs, removing all decorations and items brought in, cleaning any stains or extraordinary messes, and taking out all garbage).

Non Wedding Rental Fees

Weekday Rates (Monday-Thursday): \$30/hr minimum of 2 hours, cleaning fee is additional charge

Weekend Rates (Friday-Sunday): \$75/hr minimum 2 hours, cleaning fee is additional charge

GGCC Rental Policies:

-All renters must sign a rental contract and submit a Damage Deposit of \$500. Contracts and fees are due a minimum of 30 days prior to rental date. Deposit can be in the form of a check or credit card information. No Damage Deposit is processed without first consulting the renter and attempting to rectify the damage first.

-Cancellation Policy: a fee of \$50 will be assessed for any rentals cancelled prior to 30 days of rental date. Half of the rental fee will be assessed for cancellations within 30 days and up to one week before the rental. Full rental fees will be assessed for cancellations within one week of the rental.

-GGCC does not provide any set up, catering, or outside services. Renter is 100% responsible for setting up and clearing the venue per contract guidelines.

-Credit Card transactions will be charged the current Square POS Rates/PayPal Rates.

2/1/2020